

TOWN OF NEWTOWN

ESTIMATED ADDITIONAL SCHOOL SECURITY

2013 – 2014

ESTIMATED EXPENDITURES:

**NEWTOWN POLICE OVERTIME \*:**

3 ELEMENTARY SCHOOLS (ONE OFFICER AT EACH SCHOOL) = \$30,000 PER MONTH X 10 MONTHS = \$300,000

**MONROE POLICE STRAIGHT TIME\*\*:**

SANDY HOOK AT MONROE ELEMENTARY SCHOOL (TWO OFFICERS) = 2 OFFICERS FOR SIX MONTHS = \$ 70,000 \*\*\*\*

TOTAL ESTIMATED COST \$370,000

SOURCES OF REVENUE:

JAG GRANT #2 \*\*\* \$182,000

CONTINGENCY ACCOUNT \$188,000

TOTAL REVENUES \$370,000

\* ASSUMES THE USE OF POLICE OVERTIME FOR THE ENTIRE FISCAL YEAR. CURRENTLY POLICE OT IS BEING USED. ARMED SECURITY OFFICERS (ASO) ARE AN OPTION (10 MONTH POSITION – RETIRED POLICE OFFICERS).

\*\* MONROE'S JAG GRANT FOR SCHOOL SECURITY ENDS ON 12/31/2013 (LEAVING SIX MORE MONTHS IN THE SCHOOL YEAR).

\*\*\* JAG GRANT #2 IS AN ADD ON TO THE FIRST JAG GRANT (\$602,000); IT REPLACED THE "COPS" GRANT WHICH THE TOWN DID NOT GET AWARDED.

\*\*\*\* SEE ATTACHED FOR COST CALCULATION.

**Newtown estimated reimbursement to Monroe for two police officers at Chalk Hill starting 1/1/2014 (to 6/30/2014):**

**Assumptions:**

Step 6 officer rate	\$ 31.21	(a)
Fringe benefit rate	62.38%	(b)
# of school days	114	(c)
# of hours per day	6	

**Calculation:** Two police officers X six hours/day X 114 school days X 31.84 X 1.6238 = \$ 69,328.60

(a) Per Monroe's JAG grant detail **SAY \$ 70,000.00**

(b) Per Monroe's JAG grant detail

(c) Per BOE academic calendar

**From:** "Llodra, Pat" <[pat.llodra@newtown-ct.gov](mailto:pat.llodra@newtown-ct.gov)>

**Subject:** re: security at Chalk Hill Campus

**Date:** November 24, 2013 at 10:25:11 AM EST

**To:** Steve Vavrek <[svavrek@monroect.org](mailto:svavrek@monroect.org)>, Jack Fracassini <[johnfracassini@aol.com](mailto:johnfracassini@aol.com)>, John Salvatore <[JSalvatore@monroect.org](mailto:JSalvatore@monroect.org)>, Carl Tomchik <[ctomchik@monroect.org](mailto:ctomchik@monroect.org)>

**Cc:** [reedj@newtown.k12.ct.us](mailto:reedj@newtown.k12.ct.us), "Tait, Bob" <[robert.tait@newtown-Ct.gov](mailto:robert.tait@newtown-Ct.gov)>, "Kehoe, Michael" <[michael.kehoe@newtown-ct.gov](mailto:michael.kehoe@newtown-ct.gov)>, Debbie Leidlein <[boedebbie@gmail.com](mailto:boedebbie@gmail.com)>, "Jacob, Mary Ann" <[mjacob4404@charter.net](mailto:mjacob4404@charter.net)>, "Kortze, John" <[jkortze@mac.com](mailto:jkortze@mac.com)>, "Marcinek, Sue" <[susan.marcinek@newtown-ct.gov](mailto:susan.marcinek@newtown-ct.gov)>

**Reply-To:** [pat.llodra@newtown-ct.gov](mailto:pat.llodra@newtown-ct.gov)

Good morning everyone.

I am not at all comfortable with more delay on coming to a determination about how resources for police services at the Chalk Hill Campus are to be provided for the balance of this school year. As we all know, grant funding runs out for these services on December 31. We need to have a plan. I am trying to be patient but am increasingly anxious about this as we close in on the end of the grant funds.

I am copying Susan Marcinek of my office on this. Sue will send you dates/times for us to get together to discuss and decide. It is imperative that we come to closure on this question no later than mid-December.

Monroe has been a wonderful partner to Newtown this past year. We are very appreciative for the kindness and generosity. And we are confident that the next 2 1/2 years of our SHS at Chalk Hill will pass in that same spirit of collegiality and cooperation. Some details of funding and other relationship issues must be resolved however and this issue of police presence for the second half of this year and next are in need of immediate attention.

Thank you again for being such good neighbors.  
Pat Llodra

**NEWTOWN BOARD OF EDUCATION  
MONTHLY FINANCIAL REPORT  
OCTOBER 31, 2013**

**SUMMARY**

The fourth financial report of the 2013-14 fiscal year to date is attached. In the month of October, the Board of Education spent approximately \$9M; \$5.2M on salaries, \$2.2M on benefits, and \$1.6M for all other objects. This report captures three payrolls, hence the increase in salary over the prior period. It also reflects another \$2 million in quarterly payments to the self-insurance fund for school district employees.

Three additional columns appear on this report. The first addition is the "YTD (Year To Date) Transfers" which capture the transfers approved last month and will cumulate with each subsequent transfer. The next is the "Anticipated Obligations" which reflects the best current estimate for expenditures beyond active encumbrances. In many cases this will reflect the remaining budget balance, as expenditures are planned at this level. As further analysis and information becomes available these obligations will reflect such. The third new column includes the "Projected Balance" which is the result of the balance adjusted by the Anticipated Obligation. These now represent all of the active columns for all continuing Monthly Financial Reports.

All the main object accounts remain in a positive balance position for this month and would be so even taking the transfers out of the equation. The few negative balance in sub-accounts are those that will be expected to receive an excess cost grant revenue offset. Out-of-District Special Education tuition is pushing the budget, along with their required transportation before any excess cost offsets.

The current transfer's recommended this month represent specific cost savings and needs and are detailed further under the Expense Category conditions which follows. There is one transfer that crosses major object codes for tuition.

This budget is extremely lean and needs to be carefully monitored. Forecasting anticipated obligations will be ongoing from now on and will modify the balances required to end the fiscal year within the allotted budget.

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A Special Education update, prepared by the Director of Pupil Services, highlighting certain issues is attached to this report along with a Summary of the December 14<sup>th</sup> insurance claim. The latter has been closed out and all anticipated claim reimbursements have been received during October.

## **EXPENSE CATEGORY CONDITIONS**

### **100 SALARIES**

The total salary budget is expected to be adequate to continue all the planned services for the balance of the year. Transfers to various salary accounts are as follows:

- \$55,000 is recommended to the Administrative Salaries account to help offset our obligation to provide for an active military leave.
- (\$240,000) is recommended to be transferred out due to four positions which were budgeted for this year and not filled due to reduced enrollment. One classroom teacher less at Sandy Hook, Middle Gate, Head O'Meadow, and one in Special Education. A total of four less teachers.
- \$55,000 is a recommended transfer to the Educational Assistance line. \$21,000 of this is for regular classroom EA time which was an overestimate of what our Kindergarten saving would be and our larger class sizes. \$7,300 was for staff development of all EA's which was our responsibility to train but unbudgeted and \$26,700 is needed for Special Education resulting from the PPT process, about \$4,300 of this was necessary to meet the new high school schedule.

All toll; this represents a net transfer out of salaries amounting to (\$130,000).

### **200 EMPLOYEE BENEFITS**

Current estimates continue to be on track with no change.

### **300 PROFESSIONAL SERVICES**

Current estimates continue to be on track with no change.

### **400 PURCHASED PROPERTY SERVICES**

This category includes the \$574,000 of Building and Site Improvement projects that are still on hold in order for us to address continuing security concerns. Some portion of \$170,000 for installments on the door hardening will need to be encumbered against this.

Emergency repairs which occurred this month included; Repair of an underground oil storage tank at the High School \$3,598. Professional cleanup of the Library at Chalk Hill School due to water leak \$8,048. Replace 2 boiler sections at Reed \$8,918, re-roping of small boiler (hot water) at Reed \$8,180, re-piping of the boiler oil lines at Head O'Meadow \$9,900, repair boiler mud drum nipples at Middle School \$8,533, replacement of the Hawley front door, transom and

painting \$4,900, and replacement of glass at Middle Gate in a Special Education classroom with Lexan plexi for \$2,283.

### **500 OTHER PURCHASED SERVICES**

The transfer in is recommended to be placed in the Special Education Tuition account \$130,000. The balance of the remaining shortage is expected to be covered by the excess cost and Agency Placement grants. The initial calculation for this will occur in December.

### **600 SUPPLIES**

Current estimates continue to be on track with no change. This group of accounts includes the electricity, gas, and fuel accounts which will be more thoroughly reviewed and estimated as we enter the heating season.

### **700 PROPERTY**

Current estimates continue to be on track with no change.

### **800 MISCELLANOUS**

Current estimates continue to be on track with no change.

The budget will continue to be carefully monitored and any subsequent issues or opportunities will be presented as necessary.

Ron Bienkowski  
Director of Business  
November 14, 2013

## TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2012-13 – actual (unaudited) expenditures of the prior fiscal year (for comparison purposes)
- Approved Budget – indicates the town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers - identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date.
- Current Transfers – identifies the recommended cross object codes for current month action. (No current transfers indicated)
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) from transfers to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances, subtracting expenditures and encumbrances from the current budget amount, indicating unobligated balances or shortages.

- Anticipated Obligation – is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall budget funding level.
- Projected Balance – calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.



NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING OCTOBER 31, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	YTD			CURRENT BUDGET	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED PROJECTED OBLIGATIONS	BALANCE
			APPROVED BUDGET	TRANSFERS 2013 - 2014	CURRENT TRANSFERS							
<b>GENERAL FUND BUDGET</b>												
100	SALARIES	\$ 43,732,472	\$ 45,076,226	\$ -	\$ (130,000)	\$ 44,946,226	\$ 11,382,344	\$ 32,324,191	\$ 1,239,691	\$ 1,250,034	\$ (10,343)	
200	EMPLOYEE BENEFITS	\$ 10,341,864	\$ 10,675,831	\$ -	\$ -	\$ 10,675,831	\$ 5,209,908	\$ 4,289,457	\$ 1,176,466	\$ 1,163,800	\$ 12,666	
300	PROFESSIONAL SERVICES	\$ 885,059	\$ 920,517	\$ -	\$ -	\$ 920,517	\$ 185,962	\$ 267,711	\$ 466,844	\$ 466,000	\$ 844	
400	PURCHASED PROPERTY SERV.	\$ 2,156,695	\$ 2,393,290	\$ -	\$ -	\$ 2,393,290	\$ 615,859	\$ 462,046	\$ 1,315,385	\$ 1,316,600	\$ (1,215)	
500	OTHER PURCHASED SERVICES	\$ 6,526,747	\$ 6,851,622	\$ -	\$ 130,000	\$ 6,981,622	\$ 2,445,129	\$ 4,277,605	\$ 258,888	\$ 1,117,601	\$ (858,713)	
600	SUPPLIES	\$ 4,428,579	\$ 4,554,880	\$ -	\$ -	\$ 4,554,880	\$ 1,139,534	\$ 262,049	\$ 3,153,297	\$ 3,147,466	\$ 5,831	
700	PROPERTY	\$ 206,463	\$ 497,748	\$ -	\$ -	\$ 497,748	\$ 233,230	\$ 69,688	\$ 194,830	\$ 194,000	\$ 830	
800	MISCELLANEOUS	\$ 71,081	\$ 75,190	\$ -	\$ -	\$ 75,190	\$ 56,208	\$ 567	\$ 18,415	\$ 18,400	\$ 15	
<b>TOTAL GENERAL FUND</b>		\$ 68,348,959	\$ 71,045,304	\$ -	\$ -	\$ 71,045,304	\$ 21,268,175	\$ 41,953,314	\$ 7,823,815	\$ 8,673,901	\$ (850,086)	
<b>GRAND TOTAL</b>		\$ 68,348,959	\$ 71,045,304	\$ -	\$ -	\$ 71,045,304	\$ 21,268,175	\$ 41,953,314	\$ 7,823,815	\$ 8,673,901	\$ (850,086)	
			(Unaudited)		75.00%		T.B.D.		\$ 1,452,304		\$ 1,452,304	
Excess Cost Grant Reimbursement Offset												\$ 602,218
Net Projected Balance												\$ 602,218

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING OCTOBER 31, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	YTD			CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER BALANCE	ANTICIPATED PROJECTED OBLIGATIONS BALANCE	
			APPROVED BUDGET	TRANSFERS 2013 - 2014	CURRENT BUDGET						
100	SALARIES										
	Administrative Salaries	\$ 2,905,110	\$ 2,826,231	\$ -	\$ 55,000	\$ 2,881,231	\$ 915,060	\$ 1,928,071	\$ 38,101	\$ 49,500	\$ (11,399)
	Teachers & Specialists Salaries	\$ 30,174,314	\$ 30,919,957	\$ (10,351)	\$ (240,000)	\$ 30,669,606	\$ 7,052,866	\$ 23,434,809	\$ 181,931	\$ 120,000	\$ 61,931
	Early Retirement	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ 74,383	\$ 84,903	\$ 855	\$ -	\$ 85,758	\$ 57,067	\$ 28,518	\$ 174	\$ -	\$ 174
	Homebound & Tutors Salaries	\$ 249,524	\$ 211,664	\$ 2,245	\$ -	\$ 213,909	\$ 73,400	\$ 81,827	\$ 58,682	\$ 55,000	\$ 3,682
	Certified Substitutes	\$ 589,183	\$ 645,725	\$ -	\$ -	\$ 645,725	\$ 150,242	\$ 197,760	\$ 297,723	\$ 297,000	\$ 723
	Coaching/Activities	\$ 534,475	\$ 532,749	\$ -	\$ -	\$ 532,749	\$ 135,062	\$ 11,755	\$ 385,932	\$ 385,000	\$ 932
	Staff & Program Development	\$ 116,368	\$ 167,891	\$ -	\$ -	\$ 167,891	\$ 106,311	\$ 49,267	\$ 12,313	\$ 12,000	\$ 313
	<b>CERTIFIED SALARIES</b>	<b>\$ 34,659,356</b>	<b>\$ 35,405,120</b>	<b>\$ (7,251)</b>	<b>\$ (185,000)</b>	<b>\$ 35,212,869</b>	<b>\$ 8,506,007</b>	<b>\$ 25,732,006</b>	<b>\$ 974,856</b>	<b>\$ 918,500</b>	<b>\$ 56,356</b>
	Supervisors/Technology Salaries	\$ 612,272	\$ 622,327	\$ 6,347	\$ -	\$ 628,674	\$ 209,810	\$ 418,863	\$ 1	\$ -	\$ 1
	Clerical & Secretarial salaries	\$ 1,913,153	\$ 1,985,904	\$ -	\$ -	\$ 1,985,904	\$ 595,875	\$ 1,338,206	\$ 51,823	\$ 42,000	\$ 9,823
	Educational Assistants	\$ 1,783,332	\$ 1,843,658	\$ -	\$ 55,000	\$ 1,898,658	\$ 487,152	\$ 1,477,492	\$ (65,986)	\$ -	\$ (65,986)
	Nurses & Medical advisors	\$ 665,534	\$ 683,022	\$ -	\$ -	\$ 683,022	\$ 184,539	\$ 515,747	\$ (17,264)	\$ -	\$ (17,264)
	Custodial & Maint Salaries	\$ 2,759,414	\$ 2,898,325	\$ (10,571)	\$ -	\$ 2,887,754	\$ 933,372	\$ 1,931,401	\$ 22,981	\$ 14,000	\$ 8,981
	Bus Drivers salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ 109,211	\$ 108,501	\$ 1,897	\$ -	\$ 110,398	\$ 34,994	\$ 69,839	\$ 5,566	\$ 5,534	\$ 32
	Special Education Svcs Salaries	\$ 659,495	\$ 824,820	\$ 9,578	\$ -	\$ 834,398	\$ 207,890	\$ 604,548	\$ 21,961	\$ 25,000	\$ (3,039)
	Attendance & Security Salaries	\$ 207,942	\$ 380,071	\$ -	\$ -	\$ 380,071	\$ 95,999	\$ 233,482	\$ 50,590	\$ 51,000	\$ (410)
	Extra Work - Non-Cert	\$ 76,256	\$ 71,115	\$ -	\$ -	\$ 71,115	\$ 39,078	\$ 2,608	\$ 29,429	\$ 29,000	\$ 429
	Custodial & Maint. Overtime	\$ 242,452	\$ 210,363	\$ -	\$ -	\$ 210,363	\$ 77,354	\$ -	\$ 133,009	\$ 133,000	\$ 9
	Civic activities/Park & Rec	\$ 44,055	\$ 43,000	\$ -	\$ -	\$ 43,000	\$ 10,275	\$ -	\$ 32,725	\$ 32,000	\$ 725
	<b>NON-CERTIFIED SALARIES</b>	<b>\$ 9,073,115</b>	<b>\$ 9,671,106</b>	<b>\$ 7,251</b>	<b>\$ 55,000</b>	<b>\$ 9,733,357</b>	<b>\$ 2,876,337</b>	<b>\$ 6,592,185</b>	<b>\$ 264,835</b>	<b>\$ 331,534</b>	<b>\$ (66,699)</b>
	<b>SUBTOTAL SALARIES</b>	<b>\$ 43,732,472</b>	<b>\$ 45,076,226</b>	<b>\$ -</b>	<b>\$ (130,000)</b>	<b>\$ 44,946,226</b>	<b>\$ 11,382,344</b>	<b>\$ 32,324,191</b>	<b>\$ 1,239,691</b>	<b>\$ 1,250,034</b>	<b>\$ (10,343)</b>

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING OCTOBER 31, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	YTD			CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	
			APPROVED BUDGET	TRANSFERS 2013 - 2014	CURRENT TRANSFERS						
<b>200</b>	<b>EMPLOYEE BENEFITS</b>										
	Medical & Dental Expenses	\$ 7,918,730	\$ 8,213,013	-	-	\$ 8,213,013	\$ 4,145,155	\$ 4,005,947	\$ 61,911	\$ 62,000	\$ (89)
	Life Insurance	\$ 83,605	\$ 86,226	-	-	\$ 86,226	\$ 28,151	-	\$ 58,075	\$ 60,000	\$ (1,925)
	FICA & Medicare	\$ 1,305,853	\$ 1,359,593	-	-	\$ 1,359,593	\$ 378,999	-	\$ 980,594	\$ 980,000	\$ 594
	Pensions	\$ 487,540	\$ 462,466	-	-	\$ 462,466	\$ 408,093	\$ 52,569	\$ 1,804	\$ 1,800	\$ 4
	Unemployment & Employee Assist.	\$ 76,081	\$ 98,120	-	-	\$ 98,120	\$ 14,753	\$ 17,760	\$ 65,607	\$ 60,000	\$ 5,607
	Workers Compensation	\$ 470,055	\$ 456,413	-	-	\$ 456,413	\$ 234,757	\$ 213,181	\$ 8,475	\$ -	\$ 8,475
	<b>SUBTOTAL EMPLOYEE BENEFIT</b>	<b>\$ 10,341,864</b>	<b>\$ 10,675,831</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,675,831</b>	<b>\$ 5,209,908</b>	<b>\$ 4,289,457</b>	<b>\$ 1,176,466</b>	<b>\$ 1,163,800</b>	<b>\$ 12,666</b>
<b>300</b>	<b>PROFESSIONAL SERVICES</b>										
	Professional Services	\$ 722,630	\$ 675,542	-	-	\$ 675,542	\$ 133,897	\$ 196,644	\$ 345,001	\$ 345,000	\$ 1
	Professional Educational Ser.	\$ 162,429	\$ 244,975	-	-	\$ 244,975	\$ 52,065	\$ 71,067	\$ 121,843	\$ 121,000	\$ 843
	<b>SUBTOTAL PROFESSIONAL SVC'S</b>	<b>\$ 885,059</b>	<b>\$ 920,517</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 920,517</b>	<b>\$ 185,962</b>	<b>\$ 267,711</b>	<b>\$ 466,844</b>	<b>\$ 466,000</b>	<b>\$ 844</b>
<b>400</b>	<b>PURCHASED PROPERTY SVCS</b>										
	Buildings & Grounds Services	\$ 665,862	\$ 670,300	-	-	\$ 670,300	\$ 225,154	\$ 271,007	\$ 174,139	\$ 173,000	\$ 1,139
	Utility Services - Water & Sewer	\$ 107,302	\$ 117,000	-	-	\$ 117,000	\$ 31,243	-	\$ 85,757	\$ 85,700	\$ 57
	Building, Site & Emergency Repairs	\$ 533,970	\$ 460,850	-	-	\$ 460,850	\$ 172,919	\$ 26,522	\$ 261,410	\$ 261,000	\$ 410
	Equipment Repairs	\$ 252,231	\$ 270,975	-	-	\$ 270,975	\$ 53,659	\$ 43,148	\$ 174,168	\$ 174,000	\$ 168
	Rentals - Building & Equipment	\$ 303,229	\$ 300,165	-	-	\$ 300,165	\$ 132,884	\$ 121,368	\$ 45,912	\$ 48,900	\$ (2,988)
	Building & Site Improvements	\$ 294,100	\$ 574,000	-	-	\$ 574,000	\$ -	\$ -	\$ 574,000	\$ 574,000	\$ -
	<b>SUBTOTAL PUR. PROPERTY SER</b>	<b>\$ 2,156,695</b>	<b>\$ 2,393,290</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,393,290</b>	<b>\$ 615,859</b>	<b>\$ 462,046</b>	<b>\$ 1,315,385</b>	<b>\$ 1,316,600</b>	<b>\$ (1,215)</b>

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING OCTOBER 31, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	YTD				YTD EXPENDITURE	ENCUMBER BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2013 - 2014	CURRENT TRANSFERS	CURRENT BUDGET				
<b>500</b>	<b>OTHER PURCHASED SERVICES</b>									
	Contracted Services	\$ 401,159	\$ 360,504	\$ -	\$ 360,504	\$ 171,222	\$ 39,051	\$ 150,230	\$ 150,000	\$ 230
	Transportation Services	\$ 3,607,120	\$ 3,640,547	\$ -	\$ 3,640,547	\$ 795,302	\$ 2,177,005	\$ 668,241	\$ 668,241	\$ (0)
	Insurance - Property & Liability	\$ 291,106	\$ 299,135	\$ -	\$ 299,135	\$ 170,380	\$ 129,498	\$ (743)	\$ -	\$ (743)
	Communications	\$ 121,183	\$ 129,209	\$ -	\$ 129,209	\$ 40,222	\$ 50,692	\$ 38,295	\$ 38,000	\$ 295
	Printing Services	\$ 32,447	\$ 42,382	\$ -	\$ 42,382	\$ 7,903	\$ 224	\$ 34,255	\$ 34,000	\$ 255
	Tuition - Out of District	\$ 1,896,112	\$ 2,152,926	\$ -	\$ 2,282,926	\$ 1,205,734	\$ 1,864,646	\$ (787,453)	\$ 71,360	\$ (858,813)
	Student Travel & Staff Mileage	\$ 177,622	\$ 226,919	\$ -	\$ 226,919	\$ 54,366	\$ 16,490	\$ 156,063	\$ 156,000	\$ 63
	<b>SUBTOTAL OTHER PURCHASED</b>	<b>\$ 6,526,747</b>	<b>\$ 6,851,622</b>	<b>\$ -</b>	<b>\$ 6,981,622</b>	<b>\$ 2,445,129</b>	<b>\$ 4,277,605</b>	<b>\$ 258,888</b>	<b>\$ 1,117,601</b>	<b>\$ (858,713)</b>
<b>600</b>	<b>SUPPLIES</b>									
	Instructional & Library Supplies	\$ 934,107	\$ 939,666	\$ -	\$ 939,666	\$ 428,483	\$ 91,922	\$ 419,261	\$ 419,000	\$ 261
	Software, Medical & Office Sup.	\$ 144,536	\$ 184,465	\$ -	\$ 184,465	\$ 31,539	\$ 53,858	\$ 99,069	\$ 99,000	\$ 69
	Plant Supplies	\$ 337,919	\$ 376,100	\$ -	\$ 376,100	\$ 137,949	\$ 44,259	\$ 193,893	\$ 193,000	\$ 893
	Electric	\$ 1,357,321	\$ 1,401,255	\$ -	\$ 1,401,255	\$ 347,343	\$ -	\$ 1,053,912	\$ 1,050,000	\$ 3,912
	Propane & Natural Gas	\$ 291,923	\$ 326,370	\$ -	\$ 326,370	\$ 27,848	\$ -	\$ 298,522	\$ 298,000	\$ 522
	Fuel Oil	\$ 619,965	\$ 575,466	\$ -	\$ 575,466	\$ -	\$ -	\$ 575,466	\$ 575,466	\$ -
	Fuel For Vehicles & Equip.	\$ 554,631	\$ 486,739	\$ -	\$ 486,739	\$ 81,797	\$ -	\$ 404,942	\$ 405,000	\$ (58)
	Textbooks	\$ 188,178	\$ 264,819	\$ -	\$ 264,819	\$ 84,575	\$ 72,011	\$ 108,234	\$ 108,000	\$ 234
	<b>SUBTOTAL SUPPLIES</b>	<b>\$ 4,428,579</b>	<b>\$ 4,554,880</b>	<b>\$ -</b>	<b>\$ 4,554,880</b>	<b>\$ 1,139,534</b>	<b>\$ 262,049</b>	<b>\$ 3,153,297</b>	<b>\$ 3,147,466</b>	<b>\$ 5,831</b>

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING OCTOBER 31, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	APPROVED BUDGET	YTD TRANSFERS 2013 - 2014	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER BALANCE	ENCUMBER BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
700	PROPERTY										
	Capital Improvements (Sewers)	\$ 124,177	\$ 124,177	-	\$ 124,177	\$ 124,177	\$ 124,177	\$ -	\$ 0	\$ -	\$ 0
	Technology Equipment	\$ 51,953	\$ 325,559	-	\$ 325,559	\$ 97,438	\$ 97,438	\$ 69,688	\$ 158,434	\$ 158,000	\$ 434
	Other Equipment	\$ 30,333	\$ 48,012	-	\$ 48,012	\$ 11,616	\$ 11,616	\$ -	\$ 36,396	\$ 36,000	\$ 396
	<b>SUBTOTAL PROPERTY</b>	<b>\$ 206,463</b>	<b>\$ 497,748</b>	<b>-</b>	<b>\$ 497,748</b>	<b>\$ 233,230</b>	<b>\$ 233,230</b>	<b>\$ 69,688</b>	<b>\$ 194,830</b>	<b>\$ 194,000</b>	<b>\$ 830</b>
800	MISCELLANEOUS										
	Memberships	\$ 71,081	\$ 75,190	-	\$ 75,190	\$ 56,208	\$ 56,208	\$ 567	\$ 18,415	\$ 18,400	\$ 15
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>\$ 71,081</b>	<b>\$ 75,190</b>	<b>-</b>	<b>\$ 75,190</b>	<b>\$ 56,208</b>	<b>\$ 56,208</b>	<b>\$ 567</b>	<b>\$ 18,415</b>	<b>\$ 18,400</b>	<b>\$ 15</b>
	<b>TOTAL LOCAL BUDGET</b>	<b>\$ 68,348,959</b>	<b>\$ 71,045,304</b>	<b>-</b>	<b>\$ 71,045,304</b>	<b>\$ 21,268,175</b>	<b>\$ 41,953,314</b>	<b>\$ 7,823,815</b>	<b>\$ 7,823,815</b>	<b>\$ 8,673,901</b>	<b>\$ (850,086)</b>

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING OCTOBER 31, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2012 - 2013	APPROVED BUDGET	TRANSFERS 2013 - 2014	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	2012-13		% RECEIVED	
												APPROVED BUDGET	RECEIVED		BALANCE
<b>SCHOOL GENERATED FEES</b>															
	HIGH SCHOOL FEES														
	NURTURY PROGRAM		\$8,000			\$8,000.00	\$8,000.00		\$0.00					100.00%	
	PARKING PERMITS		\$20,000			\$20,000.00	\$20,000.00		\$0.00					100.00%	
	PAY FOR PARTICIPATION IN SPORTS		\$84,800			\$38,711.00	\$38,711.00		\$46,089.00					45.65%	
			\$112,800			\$66,711.00	\$66,711.00		\$46,089.00					59.14%	
<b>BUILDING RELATED FEES</b>															
	ENERGY - ELECTRICITY		\$313			\$0.00	\$0.00		\$313.00					0.00%	
	HIGH SCHOOL POOL - OUTSIDE USAGE		\$8,000			\$0.00	\$0.00		\$8,000.00					0.00%	
			\$8,313			\$0.00	\$0.00		\$8,313.00					0.00%	
<b>MISCELLANEOUS FEES</b>															
			\$200			\$174.00	\$174.00		\$26.00					87.00%	
<b>TOTAL SCHOOL GENERATED FEES</b>															
			\$121,313			\$66,885.00	\$66,885.00		\$54,428.00					55.13%	

**Special Education Financial Update October 2013**

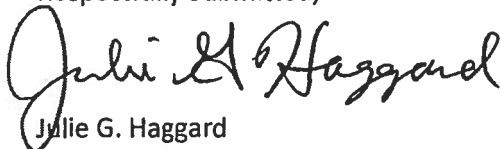
As of October 15, 2012, there have been some changes to the budgeted lines of tuition and transportation as a result of IEP requirements.

A description of the following pupil services costs are outlined below:

- Certain tuition lines have been increased due to three additional placements over the summer, in addition to significant increases in private school tuition for four students.
- Although we have budgeted for more placements than the current reported number, the cost of these placements has negated any cost saving reflected when looking solely at the number of placements budgeted for the 2013-14 school year.
- Excess cost reimbursement will apply to all of the placements with two of the most significant increases reimbursed at the rate of 1x per pupil expenditure.
- These figures will change over the next month as we currently have students transitioning between placements. I project a short term reduction.
- Transportation lines have been increased due to individual needs of students and their IEP requirements.

The Special Education Department continues to work on meeting the needs of identified students and will continue to notify the Board of unanticipated budgeted additional services or contracts.

Respectfully Submitted,



Julie G. Haggard

Director of Pupil Services

CC: Dr. John Reed, Superintendent of Schools

Ron Bienkowski, Director of Business

**SHS Property Claim Re-cap 12/14/12**

	<u>Payments</u>
1) BOE District Payments	\$577,202.16
Town of Monroe Charges	\$79,711.68
2) SHS Security - Town of Newtown	\$77,820.34
<hr/>	
Total Opening Costs	\$734,734.18
3) Building Reconstruction	\$407,754.70
Deductible added back	\$25,000.00
4) <b><i>Total Property Claim</i></b>	<b><i>\$1,167,488.88</i></b>
<hr/>	
5) <b><i>Total Receipts</i></b>	<b><i>\$1,142,488.88</i></b>
<hr/>	
6) <b><i>Difference = Deductible</i></b>	<b><i>-\$25,000.00</i></b>



**Information for Board of Finance meeting 11/25/13**

1. Info on State Circuit Breaker (Homeowners) Program handed out
2. Info on Senior and Disabled Local Tax Relief handed out
3. Survey presented on funds spent for local tax relief with similar demographics and budgets but I was not able to confirm with the State on the state median % granted for tax relief question

**TWO More programs that exist for Seniors** (but the local option ordinance is necessary) are the deferral program and the freeze program., Municipalities may freeze property taxes on homes owned by those 70 years or older, they must meet the income requirements of the State Circuit Breaker(Homeowners Program). For example if taxes are \$6,000 and they go up the following year by \$300. The taxpayer would pay the \$6,000. and the increase is frozen and a tax lien will be filed on the increase only.

2. The deferral program allows the homeowners to defer payment and the deferred property taxes become a lien against the taxpayer's home.
- 2 These programs are not very favorable due to having a lien filed against their property.
- 3 The deferrals requirements vary from Town to Town for example Ridgefield they can defer up to 100% but income has to be \$55,000 or less.



# STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT  
INTERGOVERNMENTAL POLICY DIVISION

Date: November 26, 2012  
To: Assessors and Municipal Agents  
From: Patrick Sullivan, Fiscal Administrative Officer, IGP  
Subject: QUALIFYING INCOME-PROGRAM YEAR 2012

The following tables show the levels of qualifying income for the Elderly and Totally Disabled Tax Relief Program applications to be filed in the year 2013. These levels are to be used for the 2012 Grand List Homeowner and Renter applications, 2013 Grand List Additional Veteran's applications and may be used for any local option programs.

PLEASE NOTE: Homeowner applications that were taken for the 2011 G/L (RENEWALS) are calculated for the 2012 G/L using the 2011 qualifying income schedule, NOT the schedule below. Also please be aware that the Renters Rebate application period has been expanded to April 1<sup>st</sup> through October 1<sup>st</sup>.

### Homeowners

Income and Grant Information -2012 Benefit Year  
Filing period February 1 - May 15, 2013

Income		Tax Credit %		Tax Credit Maximum		Tax Credit Minimum	
Over	To	Married	Unmarried	Married	Unmarried	Married	Unmarried
\$-0-	\$16,700	50%	40%	\$1,250	\$1,000	\$400	\$350
16,700	22,500	40	30	1,000	750	350	250
22,500	28,100	30	20	750	500	250	150
28,100	33,500	20	10	500	250	150	150
33,500	40,900	10	-0-	250	-0-	150	-0-

### Renters

Income and Grant Information - 2012 Benefit Year  
Filing period April 1 - October 1, 2013

Income		Maximum Credit		Minimum Credit	
Over	To	Married/Single		Married/Single	
\$-0-	\$ 16,700	\$900	\$700	\$400	\$300
16,700	22,500	700	500	300	200
22,500	28,100	500	250	200	100
28,100	33,500	250	150	100	50
33,500	40,900	150	-0-	50	-0-

(Over)

**TOWN OF NEWTOWN  
 NEWTOWN SENIOR OR TOTALLY DISABLED TAX RELIEF PROGRAM  
 JANUARY 7th, 2013**

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**CURRENT PROGRAM - AUTHORIZED TOTAL TAX CREDIT AMOUNT = \$1,225,000**

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Income Range	Tax Credit	# Eligible	Total Tax Credit
55,001 - 65,000	1,276	114	145,464
45,001 - 55,000	1,476	144	212,544
0 - 45,000	1,976	414	818,064
odd cases	850	46	39,100
			1,215,172

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**PROPOSED NEW PROGRAM - AUTHORIZED TOTAL TAX CREDIT AMOUNT = \$1,500,000**

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Income Range	Tax Credit	# Eligible	Total Tax Credit	Credit Increase	
				\$	%
55,001 - 65,000	1,300	114	148,200	24	1.9%
45,001 - 55,000	1,750	144	252,000	274	18.6%
0 - 45,000	2,525	414	1,045,350	549	27.8%
odd cases	850	46	39,100		
New Applicants			15,350		
			1,500,000		

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**REQUESTED TAX CREDIT INCREASE = \$275,000**

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**NOTE:** Proposing a \$275,000 increase in the Local Homeowners Elderly/Disabled Tax Credit. It is hoped that this increased tax credit would be funded by an increase in the grand list. A 0.3% increase in the net taxable grand list would fund this amount which would result in no additional taxes to existing tax payers. The last grand list grew 0.6%.

**TOWN OF NEWTOWN - COMPARATIVE SCHEDULE OF MUNICIPAL TAX CREDITS**

TOWN	POPULATION	TOTAL TAX CREDIT	TAX CREDIT % OF TOTAL BUDGET	DESCRIPTION
NEWTOWN	28,000	\$1,500,000	1.40%	4,000 SENIORS***MAX BENEFIT = \$2,525 FOR INCOMES UNDER \$45,000***MAX INCOME TO QUALIFY FOR BENEFIT = \$65,000
CHESHIRE	29,000	\$557,000	0.50%	4,000 SENIORS***MAX BENEFIT = \$2,628 FOR INCOMES UNDER \$16,700
NEW MILFORD	28,000	\$590,000	0.80%	USE SAME INCOME REQUIREMENTS AS THE STATE CIRCUIT BREAKER PROGRAM DOES BUT ONLY USES ½ OF THEIR SOCIAL SECURITY IN THE ADJUSTED GROSS
FARMINGTON	26,000	\$166,000	0.20%	MAX BENEFIT = \$1,000; MIN BENEFIT = \$250
WETHERSFIELD	26,000	\$217,000	0.40%	461 APPLICANTS***MAX BENEFIT = \$500 FOR INCOMES UNDER \$40,000
RIDGEFIELD	25,000	\$1,600,000	1.25%	NO INCOME REQUIREMENTS**65 AND OLDER RECEIVE \$1,048
MONROE	20,000	397,000	½ of 1 percent	MAX BENEFIT = \$1,300 FOR INCOMES UNDER \$23,600***UNDER \$60,000 RECEIVE \$500
SOUTHBURY	20,000	\$460,000	1.00%	MAX BENEFIT = \$750
BETHEL	18,000	\$426,000	0.75%	312 APPLICANTS***MAX INCOME = \$48,000
BROOKFIELD	16,000	\$470,000	0.80%	238 APPLICANTS***MAX BENEFIT = \$2,260***INCOME MAX = \$46,900 (SINGLE) & \$57,260 (MARRIED)
WOODBURY	10,000	\$60,000		BENEFIT = \$500 TO \$1,250**INCOME MAX = \$44,600
REDDING	9,000	\$1,600,000	3.36%	900 APPLICANTS***BENEFIT = \$2,438
MIDDLEBURY	7,400	\$0	0.00%	COMMITTEE HAS BEEN REVIEWING A LOCAL SENIOR BENEFIT PROGRAM FOR THE LAST FIVE YEARS

**TOWN OF NEWTOWN****FACTS & FIGURES – SENIOR TAX RELIEF****2013 – 2014**

- 740 (+/-) SENIOR HOUSE HOLDS RECEIVE A SENIOR TAX CREDIT OR AN ASSESSMENT EXEMPTION TO BE APPLIED TOWARDS THEIR REAL ESTATE TAX.
  - THIS REPRESENTS AT LEAST 25% OF THE TOTAL SENIOR VOTING POPULATION.
  - THERE ARE 3,743 VOTING SENIORS (PER THE REGISTRARS). THE 740 FIGURE ABOVE REPRESENTS HOUSEHOLDS, SO THE NUMBER OF SENIORS RECEIVING TAX CREDITS IS GREATER.
  
- THESE ARE THE SENIOR HOUSEHOLDS THAT NEED THE MOST HELP (FINANCIALLY). THEIR HOUSEHOLD INCOMES FIT INTO THE FOLLOWING BRACKETS:

<u>INCOME BRACKET</u>	<u>APPROX. # OF HOUSEHOLDS</u>
\$55,001 – 65,000	120
\$45,001 – 55,000	150
\$00,000 – 45,000	420
ODD CASES	50

- THE FOLLOWING DATA RELATES TO THEIR MOST RECENT TAX BILLS:

	<u>AVERAGE</u>	<u>MEDIAN</u>
HOME MARKET VALUE	\$274,000	\$250,000
HOME ASSESSED VALUE (70%)	\$192,000	\$175,000
TAX BILL (2013-2014) – AFTER CREDITS	\$3,885	\$3,514
SENIOR DISCOUNT ON TAX BILL (DUE TO TAX CREDIT AND/OR EXEMPTION)	39%	42%
DECREASE IN TAX BILL DUE TO REVALUATION	-3%	-7%

TOWN OF NEWTOWN - SENIOR DATA SHEET

• REGISTERED VOTERS – SENIORS 65 & OVER		3,745
• NUMBER OF SENIORS IN ASSISTED LIVING		( 175)
		<u>3,570</u>
• NUMBER OF SENIOR HOUSEHOLDS		2,394
• # OF SENIOR HOUSEHOLDS RECEIVING TAX CREDITS		739
• % OF SENIOR HOUSEHOLDS RECEIVING TAX CREDITS		31%
• # OF SENIOR HOUSEHOLDS RECEIVING A TAX INCREASE OF -0- OR LESS (before credits)		1,534
• % OF SENIOR HOUSEHOLDS RECEIVING A TAX INCREASE OF -0- OR LESS(before credits)		64%
	<u>2012/13</u>	<u>2013/14</u>
• AVERAGE SENIOR ASSESSMENT	331,331	245,079
• MEDIAN SENIOR ASSESSMENT	307,960	219,220
• AVERAGE SENIOR TAX BILL	8,131	8,166
• MEDIAN SENIOR TAX BILL	\$7,557	\$7,304

Note: The median is a better measure than the average in this case due to the number of high end homes skewing the average:

• # OF SENIOR HOMES ASSESSED OVER \$500,000	75
• # OF SENIOR HOMES ASSESSED OVER \$1,000,000	6







Conservation Commission Open Space

Table with columns: Unique ID, Street Name, Map/Block/Lot, Common Name, Acres, Notes/Work to be done, Cعر, Change, Source, PIN, Name, Address, City, Zip, OBJECTID, Listno., Developments, Vol, Pg, Reference, Date, Survey Pins/Plots installed.

Conservation Commission Open Space

1	Reviewer	Unique ID	Str #	Street Name	Map/Block/Lot	Common Name	Acres	Notes/Work to be done	Chgr	Source	Pin	Name	Address	City	SK	Zip	OBJECTID	hitno_1	develop_1	develop_2	Vol	Pg	reference_1	reference_2	Dee	Survey/M	Pls/Pos
181	MC	007045104	66	High Rock Rd	49 57 05		0.46	Conservation Easement to connect to 49 57 47	R1	A2	3554 05	Hendon, Town of	45 Main St	Hendon	CT	06470	3861	0036100	620	051	0.46	0117			Y		
182	MC	007045100	52	High Rock Rd	49 79 05		1.34	Maps, joins High Rock to Hendon, wrong map.	R1	R2	311 051	Hendon, Town of	45 Main St	Hendon	CT	06470	1130	0026262	758	051	0.79	1054					
183	MC	007045100	4	North Ridge Drive	5 07 051		27.47	NEW L&L 2027	A1	A2	201 052	Hendon, Town of	45 Main St	Hendon	CT	06470	1134	0026264	760	05	0.79	1054					
184	MC	007045100	7	Barnfield	5 11 05		4.30	Fronts on Barnfield	A1	A2	192 05	Hendon, Town of	45 Main St	Hendon	CT	06470	120	0013635	675	05	0.45	0297			Y		
185	MC	007045100	14	Barnfield	5 13 05		3.17	Fronts on Barnfield	A1	A2	309 05	Hendon, Town of	45 Main St	Hendon	CT	06470	1081	0026244		05	0.70	0427			Y		
186	MC	007045100	1	Barnfield	5 13 05		3.00	Fronts on Barnfield	A1	A2	449 05	Hendon, Town of	45 Main St	Hendon	CT	06470	6378	0070700	3037088	05	0.52	0190			Y		
187	MC	007045100	2	Barnfield	5 13 05		2.41	Fronts on Barnfield	A1	A2	38 16 05	Hendon, Town of	45 Main St	Hendon	CT	06470	4278	0040200	476	05	207	843			N		
188	MC	007045100	109	Carroll Rd	5 8 05		8.60	Fronts on Barnfield	A1	A2	13 72 05	Hendon, Town of	45 Main St	Hendon	CT	06470	10425	0026264	712	05	0.60	0234			N		
189	MC	007045100	54	Hawthorne Rd	5 9 12		4.43	Fronts on Barnfield	A1	A2	38 35 05	Hendon, Town of	45 Main St	Hendon	CT	06470	470	0042201	304	05	0.53	0193	0587				
190	MC	007045100		Bennetts Bridge	50 5 16 05		14.43	All maps marked "superceded", entry easement through 51 2 57	R1	A2	45 10 11 05	Hendon, Town of	45 Main St	Hendon	CT	06470	540	0051100	7070149	A05	0.56	0208					
191	MC	007045100	8	Bresson Farm	50 7 28 05		3.51	Maps	R1	A2	43 26 05	Hendon, Town of	45 Main St	Hendon	CT	06470	570	0043304	750	05	0.60	0204	0192				
192	MC	007045100	7	Bresson Farm	50 7 76 05		21.41	Maps	R1	A2	47 22 05	Hendon, Town of	45 Main St	Hendon	CT	06470	830	0043304	745250	05	0.57	0192	0192				
193	MC	007045100	484	Bennetts Bridge	51 11 05		2.40	Maps	R1	A2	47 22 05	Hendon, Town of	45 Main St	Hendon	CT	06470	729	0026262	682	05	0.52	118	0535				
194	MC	007045100	48	Bennetts Bridge	51 19 05		5.04	Maps, trail easement, bridge thru to Bennetts	R1	A2	49 23 05	Hendon, Town of	45 Main St	Hendon	CT	06470	10519	0064704	725	05	0.62	0557	0222	0340			
195	MC	007045100	404	Jeremiah Rd	51 2 78 11 05		5.87	Maps, interesting trail easements	R1	A2	4 22 11 05	Hendon, Town of	45 Main St	Hendon	CT	06470	471	0045600	600	05	4.01	217					
196	MC	007045100		Sweetwater Lane	51 3 31 05		4.06	Maps, interesting trail easements	R1	A2	54 13 20 05	Hendon, Town of	45 Main St	Hendon	CT	06470	802	0077700	340	05	0.80	1211			N		
197	MC	007045100	13	Sweetwater Lane	51 3 31 05		5.19	Maps, interesting trail easements	R1	A2	5 02 051	Hendon, Town of	45 Main St	Hendon	CT	06470	702	0087100	737	051	0.64	0024					
198	MC	007045100	37	Jeremiah Rd	51 3 34 05		5.41	Map	R1	A2	5 10 10 052	Hendon, Town of	45 Main St	Hendon	CT	06470	1050	0026262	7317072	052	0.64	0024					
199	MC	007045100	78	Lakeview Terr	51 7 7	Lakeside Communities	0.14	Energy folder for 51 7 7 & 51 7 8, change file	R1	A2	12 7 11 05	Hendon, Town of	45 Main St	Hendon	CT	06470	20	0032000	627	05	4.3	191			Y		
200	MC	007045100	20	Rockwood Drive	51 8 74 05		9.76	Alphim WFA, mark access	R1																		
201	MC	007045100	12	Gedding Hill Rd	51 8 53 11 05		20.97	Alphim state forest, mark access	R1	A2/DPA 2	38 12 05	Hendon, Town of	45 Main St	Hendon	CT	06470	1174	0027138	7625		0.93	897					
202	MC	007045100	15	Leopard Dr	53 2 115 05		5.00	Access to lower	R1	A2	4 33 06 11 A	Hendon, Town of	45 Main St	Hendon	CT	06470	1020	0024706	745	A	0.37	744					
203	MC	007045100		Pegasus	53 7 49	Grady/Stone Bridge	29.21	Change address to Stone Bridge Rd. Change to 53 7 49. File horizontal, incorrect map, new TC map filed	R1	A2	4 33 06 11 B	Hendon, Town of	45 Main St	Hendon	CT	06470	11658	0027108	774	05 11 8	0.17	744					
204	MC	007045100	37	Osborn Hill Rd	53 7 51 11 05		16.41	Access to SF - Needs marking. Potential encr by 53 7 20 11 05	R1	R2	5 1 10	Hendon, Town of	45 Main St	Hendon	CT	06470	874	0001300	350		0.89	0215			N		
205	MC	007045100	15	Osborn Hill Rd	53 7 8 05		7.11	Access to SF - Map 4690 says "parcel A to be donated" was it done?	R1	A2	5 1 8	Hendon, Town of	45 Main St	Hendon	CT	06470	8617	0081620	1085		0.65	0469	0547	0817		N	
206	MC	007045100	4	Highhawk Lane	54 13 20 05		5.06	Alphim Grady, Access easement from High Hawk	R1	DIXIE	5 1 20	Hendon, Town of	45 Main St	Hendon	CT	06470	11801	0027204			0.89	0217			N		
207	MC	007045100	61	Great Ring Rd	54 7 19 05		2.00	Link to 54 7 24 11 05 off Bradley. Pond on property.	R1	A2	15 7 1 06	Hendon, Town of	45 Main St	Hendon	CT	06470	971	0031600	971	06	0.01	111			Y		
208	MC	007045100	39A	Bradley Lane	54 7 24 11 05		3.33	See 54 7 19 05	R1	A2	26 17 05	Hendon, Town of	45 Main St	Hendon	CT	06470	713	0039300	350		0.06	224	0300	0157		Y	
209	MC	007045100	15	Chestnut Knoll Dr	54 9 27 05		4.11	End of Chestnut Knoll. Connects to 54 9 8 1 05. R2 LT OS. Nice connector system. Volume, page not on SF. File map says 54 7 27	R1	A2	25 10 051	Hendon, Town of	45 Main St	Hendon	CT	06470	2154	0015520	2300519	051	0.74	0402	0544	0113			
210	MC	007045100		Great Ring Rd	54 9 8 1 05		26.41	Large parcel of WL between Chestnut Knoll & Farmery Lane. No apparent access from Farmery Lane	R1	A2	25 5 10 05	Hendon, Town of	45 Main St	Hendon	CT	06470	1068	0025512	745		0.22	0071					
211	MC	007045100	4	Grace Moore Rd	54 9 8 21 05		2.00	Connector from Grace Moore Rd to 9 8 20 05 & Property 9 8 1 05 on Chestnut Knoll	R1	A2	25 1 91 052	Hendon, Town of	45 Main St	Hendon	CT	06470	1057	0025276	7519	052	0.71	0082			Y		
212	MC	007045100	45	Great Ring Rd	54 9 8 7 1 05		2.41	Access to pond on GRM. Also connects Great Ring Rd to Grace Moore Rd. Parking space needed	R1	A2	13 11	Hendon, Town of	45 Main St	Hendon	CT	06470	376	0007520	654		0.66	0717	0750	0980		N	
213	MC	007045100	481	Zoar Trail	56 2 48 05	Foala	0.11	25x100 landscaped piece close to Great Ctr Rd. Little use as OS. Rd ROW? (change designation?)	R1	A2	13 11 05	Hendon, Town of	45 Main St	Hendon	CT	06470	378	0007200	634	05	0.13	062	0538	0751		Y	
214	MC	008100000		Zoar Trail	56 2 613	Foala	0.06		R1	A2											0.56	002			Y		
215	MC	008100000	83	Great Quarter Rd	57 4 127	Foala	0.07		R1	A2											0.63	0062			N		
216	MC	008100000	111	Great Quarter Rd	56 2 514	Foala	0.11		R1	A2	53 7 21 05	Hendon, Town of	45 Main St	Hendon	CT	06470	4887	0087200			0.63	0062			N		
217	MC	008100000	127	Great Quarter Rd	56 2 520	Foala	0.11		R1	A2	53 7 8 05	Hendon, Town of	45 Main St	Hendon	CT	06470	8315	0070000	2108	05	2.7	244			N		
218	MC	008100000	9	Old Bridge Rd	57 1 10	Eckler's Cove Marina (point)	0.78	Part of Eckler's Cove. Make needed? Containing map legislation & ID. Data in Eckler's Cove file?	R1	A2/DPA 2	20 85 05	Hendon, Town of	45 Main St	Hendon	CT	06470	9581	0027654			0.00	0214					





Newtown Connecticut  
Criteria for Setting Open Space Protection of Properties

Att. G

Property Name: \_\_\_\_\_  
 Location, Map No. or Address: \_\_\_\_\_  
 Date evaluated: \_\_\_\_\_ Modified Dates: \_\_\_\_\_  
 Evaluator Name: \_\_\_\_\_

Evaluation Criteria	Points	Score
<b>1. Scenic and Aesthetic Value</b>		
a. Visual value of the town and or surrounding properties	5	_____
b. Preserving ridgeline vistas	4	_____
c. Preserving street frontage consistency	2	_____
d. Allowing for un-obstructive views of open space vistas	3	_____
e. Protecting views from and around the town designated scenic spots	6	_____
<b>Sub Total</b>	<b>20</b>	_____
<b>2. Protection of Water Quality</b>		
a. Maintains and protects water quality	3	_____
b. Prevents erosion or polluted runoff (Point Source Specific and NPS)	2	_____
c. Protects public water supply (wellheads, aquifer, watershed area)	4	_____
d. Protects habitat of aquatic or amphibious species	2	_____
e. Protects Trout Habitat	4	_____
<b>Sub Total</b>	<b>15</b>	_____
<b>3. Linkage to other protected lands</b>		
a. The property augments existing protected lands, by expanding, buffering or connecting them:	6	_____
b. A corridor for wildlife (protected or not) including the sites importance to the movement of mobile species	5	_____
c. A corridor for people and trails (for non-motorized use)	4	_____
d. Providing protection for natural features for their ecological values (e.g. rivers, streams, ridgelines)	3	_____
<b>Sub Total</b>	<b>18</b>	_____
<b>4. Ecological Conservation</b>		
a. Conservation of soils, wetlands, beaches, rare plant and animal species	4	_____
b. Meets criteria set forth in Connecticut General Statutes Sec. 22a-36. for inland wetlands and watercourses	3	_____
c. Protects ecological diversity	2	_____
<b>Sub Total</b>	<b>9</b>	_____
<b>5. Heritage / Recreation</b>		
a. Landmark, historic, cultural, or archaeological significance	4	_____
b. Passive uses: photography, nature study, and bird watching, picnicking	4	_____
c. Trail usage: non-motorized. Horseback, Cross-country skiing, biking	4	_____
<b>Sub Total</b>	<b>12</b>	_____
<b>6. Active Recreational Uses</b>		
a. Topography and location suitable for ball fields, park or golf course	5	_____
b. Property adjoins existing town recreation facility	5	_____
<b>Sub Total</b>	<b>10</b>	_____
<b>7. Development Potential (Homes)</b>		
a. Number of possible units _____ x 0.5	Score Range: If one home, score = 1, otherwise, score cannot exceed 16 pts (32 homes)	1-16
<b>Total</b>	<b>100</b>	_____



**TOWN OF NEWTOWN**  
**CONSERVATION COMMISSION**

Newtown Open Space Property Inspection Report

Thank you for taking the time to inspect one of our Newtown Open Space properties and to report your findings. Your effort facilitates the management of Town Open Space and therefore contributes to its enjoyment by the citizens of Newtown and to the preservation of its natural resources.

**A. Identification:**

1. Property name/location \_\_\_\_\_
2. Inspection date \_\_\_\_\_
3. Inspector \_\_\_\_\_
4. Contact Information (optional):
  - a. Phone \_\_\_\_\_
  - b. Email \_\_\_\_\_

**B. Access:**

1. Is access to the property easy or difficult? \_\_\_\_\_
2. Is there safe parking at the point(s) of access? \_\_\_\_\_
3. If not, is there safe alternative parking nearby? \_\_\_\_\_
4. For approximately how many cars is there safe, nearby parking? \_\_\_\_\_

**C. Inspection information:**

This inspection was conducted by walking... check/describe all that apply

1. A trail on the property \_\_\_\_\_
2. Straight through the property \_\_\_\_\_
3. Throughout the entire property \_\_\_\_\_
4. The property boundaries \_\_\_\_\_

**D. Observations:**

Within each of the following categories please check/describe all observed items. Please attach additional pages if you need more space.

1. Signage
  - a. General Newtown OS sign \_\_\_\_\_
  - b. OS boundary markers \_\_\_\_\_
  - c. Easement markers \_\_\_\_\_
  - d. Trail markers \_\_\_\_\_
  - e. Protected species signs \_\_\_\_\_
2. Trails posted as
  - a. Hiking \_\_\_\_\_
  - b. Biking \_\_\_\_\_
  - c. Equestrian \_\_\_\_\_

- 3. Flora
  - a. Significant trees or stands \_\_\_\_\_
  - b. Invasives \_\_\_\_\_
  - c. Endangered species \_\_\_\_\_
  
- 4. Fauna
  - a. Species of interest of evidence or such \_\_\_\_\_
  - b. Other notable sightings \_\_\_\_\_
  
- 5. Wetlands
  - a. Streams/brooks/rivers \_\_\_\_\_
  - b. Ponds/lakes \_\_\_\_\_
  - c. Marshes/swamps \_\_\_\_\_
  - d. Vernal pools \_\_\_\_\_
  - e. Waterfalls \_\_\_\_\_
  - f. Riparian zones \_\_\_\_\_
  - g. Other \_\_\_\_\_
  
- 6. Erosion \_\_\_\_\_
  
- 7. Historical artifacts
  - a. Stone walls \_\_\_\_\_
  - b. Farm roads \_\_\_\_\_
  - c. Mill remains \_\_\_\_\_
  - d. Mining evidence \_\_\_\_\_
  - e. Other \_\_\_\_\_
  
- 8. Scenic views \_\_\_\_\_
  
- 9. Unauthorized Use
  - a. Campfire remains \_\_\_\_\_
  - b. Motorized vehicle evidence \_\_\_\_\_
  - c. Dumping \_\_\_\_\_
  - d. Encroaching development \_\_\_\_\_
  
- 10. Safety hazards \_\_\_\_\_
  
- 11. Other observations \_\_\_\_\_

**E. Recommendations:**

Please specify any changes you think would make the property...

- 1. Safer or more enjoyable for visitors \_\_\_\_\_  
\_\_\_\_\_
  
- 2. More protective of natural resources \_\_\_\_\_  
\_\_\_\_\_

**F. Attachments (Pictures/locations):**

Please identify any attachments you are including \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOWN OF NEWTOWN							
BOARD OF SELECTMEN PROPOSED CIP - WITH BOE -(2014 - 2015 TO 2018 - 2019) - OCTOBER 21, 2013							
PRIOR YR	2014 - 2015 (YEAR ONE)			Proposed Funding			
RANK	BOARD OF SELECTMEN	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,000,000			2,000,000	
1	Bridge Replacement Program	PW	315,000	315,000			
2	Newtown H & L Fire House Construction (1 of 3)	FIRE	500,000	500,000			
3	Sandy Hook Streetscape Program ***	ECON DEV	200,000	200,000			
4	Open Space Acquisition Program	LAND USE	250,000	250,000			
5	FFH Walking Trails Phase II	FFH	300,000	300,000			
6	Community Center Design Phase	P & R	500,000	500,000			
	<b>BOARD OF EDUCATION</b>						
1	High School Auditorium Improvements - Design	BOE	100,000	100,000			
2	High School Auditorium Improvements	BOE	2,200,000	2,200,000			
	New Sandy Hook Elementary School	BOE	49,250,000		49,250,000		
	<b>TOTALS</b>	<b>&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	<b>55,615,000</b>	<b>4,365,000</b>	<b>49,250,000</b>	<b>2,000,000</b>	<b>-</b>
RANK	2015 - 2016 (YEAR TWO)			Proposed Funding			
RANK	BOARD OF SELECTMEN	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,000,000			2,000,000	
1	Bridge Replacement Program	PW	315,000	315,000			
2	Newtown H & L Fire House Construction (2 of 3)	FIRE	500,000	500,000			
3	Addition To Fire House Sub-Station	FIRE	375,000	375,000			
4	Fire Apparatus Replacement	FIRE	975,000	975,000			
5	Dickinson Parking Lots	P & R	450,000	450,000			
6	Eichlers Cove Improvements Phase (1 of 2)	P & R	325,000	325,000			
7	Community Center Construction Phase (1 of 2)	P & R	10,000,000	10,000,000			
	Town Sidewalk/Streetscape Plan	ECON DEV	350,000	350,000			
8	Open Space Acquisition Program	LAND USE	250,000	250,000			
9	FFH Building Demolition	FFH	2,400,000	2,400,000			
10	Edmond Town Hall Renovations	ETH	300,000	300,000			
11	Library Renovations	LIB	300,000	300,000			
	<b>BOARD OF EDUCATION</b>						
1	Hawley Boiler / HVAC - Phase II	BOE	4,500,000	4,500,000			
	<b>TOTALS</b>	<b>&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	<b>23,040,000</b>	<b>21,040,000</b>	<b>-</b>	<b>2,000,000</b>	<b>-</b>
RANK	2016 - 2017 (YEAR THREE)			Proposed Funding			
RANK	BOARD OF SELECTMEN	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,000,000			2,000,000	
1	Bridge Replacement Program	PW	300,000	300,000			
2	Newtown H & L Fire House Construction (3 of 3)	FIRE	500,000	500,000			
3	Fire Apparatus Replacement	FIRE	975,000	500,000			475,000
4	Community Center Construction Phase (2 of 2)	P & R	5,000,000	5,000,000			
	Town Sidewalk/Streetscape Plan	ECON DEV	350,000	350,000			
5	FFH Walking Trails Phase III	FFH	500,000	500,000			
6	Senior Center Design Phase	SR CTR	500,000	500,000			
	Open Space Acquisition Program	LAND USE	250,000	250,000			
	<b>BOARD OF EDUCATION</b>						
1	Hawley Boiler / HVAC - Phase III	BOE	2,650,000	2,650,000			
	<b>TOTALS</b>	<b>&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	<b>13,025,000</b>	<b>10,550,000</b>	<b>-</b>	<b>2,000,000</b>	<b>475,000</b>
RANK	2017 - 2018 (YEAR FOUR)			Proposed Funding			
RANK	BOARD OF SELECTMEN	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,000,000			2,000,000	
1	Bridge Replacement Program	PW	414,000	414,000			
	Eichlers Cove Improvements Phase (2 of 2)	P & R	500,000	500,000			
2	Edmond Town Hall Renovations	ETH	250,000	250,000			
3	Library Renovations	LIB	250,000	250,000			
4	FFH Building Demolition / Infrastructure	FFH	1,000,000	1,000,000			
5	Police Facility Design	POLICE	500,000	500,000			
	Town Sidewalk/Streetscape Plan	ECON DEV	350,000	350,000			
	Open Space Acquisition Program	LAND USE	250,000	250,000			
	<b>BOARD OF EDUCATION</b>						
1	Middle School Renovation - Phase 0 *	BOE	100,000	100,000			
2	Middle School Renovation - Phase 1 *	BOE	2,100,000	2,100,000			
3	Middle Gate Window Replacements	BOE	400,000				400,000
	<b>TOTALS</b>	<b>&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	<b>8,114,000</b>	<b>5,714,000</b>	<b>-</b>	<b>2,000,000</b>	<b>400,000</b>
RANK	2018 - 2019 (YEAR FIVE)			Proposed Funding			
RANK	BOARD OF SELECTMEN	Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,000,000			2,000,000	
	Bridge Replacement Program	PW	350,000	350,000			
	Treadwell Park Parking	P & R	500,000	500,000			
	Dickinson Park Phase III	P & R	1,300,000	1,300,000			
	Municipal Facility - Construction Phase	-	5,000,000	5,000,000			
	Town Sidewalk/Streetscape Plan	ECON DEV	350,000	350,000			
	Open Space Acquisition Program	LAND USE	250,000	250,000			
	<b>BOARD OF EDUCATION</b>						
	Middle School Renovation - Phase 2 *	BOE	4,805,000	4,805,000			
	<b>TOTALS</b>	<b>&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	<b>14,555,000</b>	<b>12,555,000</b>	<b>-</b>	<b>2,000,000</b>	<b>-</b>
<b>GRAND TOTALS</b>			<b>114,349,000</b>	<b>54,224,000</b>	<b>49,250,000</b>	<b>10,000,000</b>	<b>875,000</b>

\*\*\* BONDED AMOUNT HAS BEEN APPROPRIATED (APPROVED)  
 \* COULD BE ELIGIBLE FOR THE ENERGY SAVING PROJECT, TO BE FUNDED FROM ENERGY SAVINGS



**TOWN OF NEWTOWN  
 APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. I

FISCAL YEAR 2013 - 2014 DEPARTMENT Finance DATE 11/12/13

	<u>Account</u>	<u>Amount</u>	
FROM:	<b>1-101-20-570-5899-0000CONTINGENCY</b>	<b>(7,151.00)</b>	USE NEGATIVE AMOUNT ↓
	.		
	.		
	.		
	.		
	.		
TO:	<b>1-101-11-100-5110-0000SALARIES &amp; WAGES - FULL TIME</b>	<b>7,151.00</b>	USE POSITIVE AMOUNT ↓
	.		
	.		
	.		
	.		

**REASON:** TO INCREASE THE FIRST SELECTMAN'S SALARY PER THE LEGISLATIVE COUNCIL. ANNUAL SALARY GOES FROM \$97,333 TO \$104,484.

**AUTHORIZATION:** \_\_\_\_\_ date: \_\_\_\_\_

- (1) DEPARTMENT HEAD \_\_\_\_\_ Robert Turt \_\_\_\_\_ 11/12/13
- (2) FINANCE DIRECTOR \_\_\_\_\_ E. P. Galvin \_\_\_\_\_
- (3) SELECTMAN \_\_\_\_\_ James O. Fisher \_\_\_\_\_ 11/18/13
- (4) BOARD OF SELECTMEN \_\_\_\_\_
- (5) BOARD OF FINANCE \_\_\_\_\_
- (6) LEGISLATIVE COUNCIL \_\_\_\_\_

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)  
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

PAYROLL CHANGE NOTICE

TO: PAYROLL DEPARTMENT

Please enter the following change(s) in your records to take effect on 12/1/13

Employee Pat Llodra

Department First Selectman

	<u>FROM</u>	<u>TO</u>
<u>JOB</u>	_____	_____
<u>RATE</u>	_____	<u>\$104,484</u>
<u>OTHER</u>	_____	_____

<u>_____</u> Hired	<u>_____</u> Probationary Period Completed
<u>_____</u> Re-hired	<u>_____</u> Re-evaluation of existing job
<u>_____</u> Promotion	<u>_____</u> Resignation
<u>_____</u> Demotion	<u>_____</u> Retirement
<u>_____</u> Transfer	<u>_____</u> Discharge
<u>_____</u> Merit Increase	<u>_____</u> Short Term Disability
	<u>_____</u> Long Term Disability
<u>_____</u> Other	<u>As per Legislative Council</u>

Requested by *Charles Mass* Date: 10/31/13

Accepted by *[Signature]* Date: 10/31/13  
*E. P. [Signature]*

cc: Financial Director (2)  
Department Head

104 484  
< 97,333 >  
-----  
7,151

**TOWN OF NEWTOWN  
 APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. J

FISCAL YEAR 2013 - 2014 DEPARTMENT Town Clerk DATE 10/21/13

	<u>Account</u>	<u>Amount</u>	
FROM:	<u>1-101-20-570-5899-0000</u> CONTINGENCY	<u>(2,000.00)</u>	USE NEGATIVE AMOUNT
	.		
	.		
	.		
	.		
	.		
	.		
	.		
TO:	<u>1-101-11-170-5110-0000</u> SALARIES & WAGES - FULL TIME	<u>2,000.00</u>	USE POSITIVE AMOUNT
	.		
	.		
	.		
	.		
	.		

**REASON:**

Request for salary increase for two Assistants for completion of courses taken necessary for achieving their Connecticut Certified Town Clerk designation. This is a commitment to public service and education that takes a minimum of 2 1/2 years and then you must pass an exam. They both took all consecutive classes and both passed their exam the end of June 2013.

**AUTHORIZATION:**

(1) DEPARTMENT HEAD	<u>Debbie Annelie Halstead</u>	date: <u>10/21/13</u>
(2) FINANCE DIRECTOR	<u>[Signature]</u>	<u>10/21/13</u>
(3) SELECTMAN	<u>[Signature]</u>	
(4) BOARD OF SELECTMEN	<u>[Signature]</u>	<u>11/18/13</u>
(5) BOARD OF FINANCE	_____	_____
(6) LEGISLATIVE COUNCIL	_____	_____

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)  
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**TOWN OF NEWTOWN  
 APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. K

FISCAL YEAR

2013 - 2014

DEPARTMENT

Public Works

DATE

7/29/13

FROM: **Account**  
 1-101-20-570-5899-0000CONTINGENCY

**Amount**  
 13,000.00

USE NEGATIVE AMOUNT

TO: 1-101-13-500-5749-0000CAPITAL

13,000.00

USE POSITIVE AMOUNT

REASON:

CHAIN LINK FENCE FOR 28A GLEN ROAD

Remove public liability from access to a hazardous site now under town control.

AUTHORIZATION:

(1) DEPARTMENT HEAD

*Fred Henley*

date:

11/4/13

(2) FINANCE DIRECTOR

*[Signature]*

(3) SELECTMAN

*E.P. [Signature]*

(4) BOARD OF SELECTMEN

*[Signature]*

11/18/13

(5) BOARD OF FINANCE

\_\_\_\_\_

(6) LEGISLATIVE COUNCIL

\_\_\_\_\_

AUTHORIZATION SIGN OFF

FIRST 335 DAYS

>>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)  
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS

>>>>(1), (2), (3), (5) & (6)

**ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF**